



# FAQ Sheet

## **International Camping Fellowship Act of Incorporation - Changes to By-Laws Required**

### ***Responses to Frequently Asked Questions***

#### **1. *Why do these changes need to be made?***

As the ICF is incorporated in the province of Ontario, Canada, we need to be compliant with the legislation that governs not for profit organizations. New legislation is forthcoming and the changes that have been made are to ensure the ICF remains compliant.

#### **2. *Have these changes been vetted by legal counsel?***

Yes, a lawyer who specializes in Canadian not-for-profit incorporation law has overseen the changes and advised all steps as we have proceeded.

#### **3. *What are the key changes?***

The official, legal Board will be reduced to 5 elected positions known as Directors. Elections will occur annually and all full members will have the opportunity to vote. A vote representing at least 33% of the membership is required to validate the election.

The 5 positions will be:

1. President
2. Past President
3. Vice President
4. Secretary
5. Treasurer.

This group will be legally responsible for the actions of the ICF.

An individual can only serve on the Board for a maximum of 6 years.

#### **4. *What happens to all of the Committee Chairs, Ambassadors and other key groups within the ICF?***

All of these talents, skills and expertise will still be needed to run a viable association. The individuals taking on these roles will become members of an Advisory Council. Although not required, the current ICF Board has identified the need to hold the smaller Board accountable to the larger voice of the membership. Therefore, the Directors and Officers will meet annually to discuss the priorities and needs of the association for the upcoming year.

**5. What if I don't like the actions the Board undertakes?**

Under any model if the membership does not like the actions of the Board they can put forward other candidates in the next election & remove the Board member(s) from their positions.

**6. Can I see a full copy of the By-Laws?**

Yes, a copy of the new By-Laws are included for your information in our Resource area.

**7. Why don't we incorporate somewhere else where we don't need to change our structure?**

This is always a possibility but is not our current reality. The ICF Office is located in Ontario, Canada and in turn we have a responsibility to comply with the laws of that jurisdiction.

**8. What are the next steps?**

- a. December 2017: message of notification is sent out to all members. Included with the message & this document will be a copy of the motion to be considered and a copy of the updated By-Laws.
- b. December through January: through the ICF Connect conversation and elsewhere forum members can voice any questions they may have in regards to this motion. Responses will be facilitated ongoing.
- c. End of January: a ballot including the motion will be provided to each member. For those who can attend the meeting in person they need to do nothing else. For those who cannot attend the meeting they will need to complete the Proxy Form that will be provided with the ballot.
- d. February 21, 2018: during the American Camps Association Conference (Coronado Hotel, Orlando Florida) a special meeting of the ICF membership will be held. This meeting will be specifically to conduct the business of voting on the motion provided.